

# Minutes of the Meeting of the First Churches Board of Trustees

March 11, 2015

The meeting was called to order at 6:40 with Marcia Kennick, Gregory Wilson, Bill McGhee, Ned Judd, Manny Pintado, Margie Riddle and Todd Weir in attendance.

## **Approval of the February Minutes**

Minutes were presented, and approved with the addition that Manny Pintado was also present at the meeting.

## **Buildings and Grounds**

Bill explained about the leak in the foyer of the education building was likely the result of the snow guards that had been installed on the roof. The guards cause the snow to build up and freeze into ice. The ice caused leaks inside the foyer. Bill thinks it will be a simple fix. He will contact the roofer who installed the roof guards for advice about how to handle this problem.

## **Budget Committee**

The following people have agreed to serve on the budget committee: Chair - Donna O'Meally, Peg Whitham, Kathy Felton, Ann McKinnon, Sue Stone and Pastor Todd. Donna will convene and lead the committee.

## **Stewardship**

The following people have agreed to serve on the stewardship committee: George Naughton, Lora Wondolowski, and Pastor Sarah. One more member will be invited to join, and Pastor Todd will ask one of them to chair the group.

## **Finance**

The committee will meet this Friday, and we will receive a report at our next meeting.

## **Organ Committee**

The committee has prepared the fund-raising letter, which will go out soon. The organ work has been completed, and the organ is now back in use.

## **Increasing the Hours for the Administrative Assistant**

A proposal was made to increase the hours of the administrative assistant from 32 to 36 hours per week September-June and remain at 30 hours per week July and August in addition to the cost of living adjustment of 2%. This would amount to

\$3,500 more per year. A motion was made by Gregg and seconded by Bill to send as a recommendation to the budget committee that the hours of the administrative assistant be increased to up to 36 hours per week September-June and remain 30 hours per week in July and August. The motion passed with all voting in favor.

### **Property Lines**

The three issues around the property lines are:

- the loss of 3 parking places
- the planter that has been built on our property, but not maintained by the city
- the walkways behind the church, which are also on city property, but are not cleared of snow etc.

We expect to ask the Mayor for three parking passes in addition to a 15 minute parking place on Center Street near the church. Also, we will request that the basement of the parking garage be available for free parking on Sunday mornings.

Trustees serving on this meeting will be Gregg Wilson, Bill McGhee, Margie Riddle and Pastor Todd. We will have a planning meeting before we meet with the Mayor, and we will also invite Gina-Louise Sciarra, our City Councilor to join us.

### **Upgrading Electrical in the Chapel**

Bill mentioned that this could be quite a complex job, and we won't know until it is assessed by a qualified electrician. This will take some study, and he is willing to look into it.

### **Tiffany Window**

The State Historical Commission had promised to give us an answer in February to our request for authorization to sell the window. Pastor Todd called them last week, and was told that it is on the desk and the response will be forthcoming.

### **Next Meeting**

April 8 at 6:30.

Respectfully submitted,  
Margie Riddle