

Trustees Minutes – November 13, 2013

In attendance: Bill Ames, Ned Judd, Marcia Kennick, Margie Riddle, Peg Whitham, Todd Weir

Financials:

- Reviewed draft Treasurer's report – it was noted that Trustees would like to have a treasurer's report every month
- \$6045 reimbursement from JEMC for sanctuary lighting/snow guards received
- \$973 transferred from non-budgeted to repairs and maintenance to defray cost of gutter repair
- Draw downs of endowment interest will occur on the first of each quarter
- \$1000 bequest from the estate of John Emerson designated to be applied to the principal of the Untied loan
- \$7241.50 rebate from Rise for furnace conversion will be deposited into Energy Conversion Fund when it is received

Building:

- Furnace conversion – Still waiting for the warranty on the furnace from Richard's...decision made to contract with Western Mass Masons to fill in the holes left in the Center St. outer wall where Richard's removed the oil fill pipes...for the time being it does not seem necessary to create an enclosure for the new furnaces as they are quite self-enclosed.
- Center St. sign is just about ready and reinstallation may occur within the next week.
- CO detectors have been installed near the two older gas furnaces in the basement.
- Appears to be a shaft or opening (that one could easily fall down/into) in the basement which will have to be boarded or closed up...will bring it to Ernie's attention.

Old/New Business:

- Margie, Todd and Marcia are continuing meetings with Pam Schwartz and Gina-Louise Sciarra regarding the issues of the loss of 3 parking places and a clear definition of the church's property lines as it abuts the parking garage and Eric Suher's property.
- Dorcas Society has offered to give a gift of money to the church to be used toward the purchase of a new sign for the front lawn on Main St.
- The replacement of the paper towel dispensers with hand dryers is being looked into...it could cut down on paper costs...also the larger containers for toilet paper...making a more efficient system for the sexton.
- Yearly rental contracts are being looked at and revised as necessary...wedding procedures have been fine tuned and a wedding brochure is available for interested parties.

Next Meeting: Wednesday January 8 at 6:30 (ad hoc in Dec. if necessary)