

Trustees Meeting September 4, 2013

In attendance: Margie Riddle, Marcia Kennick, Bill Ames, Peg Whitham, Leslie Skantz-Hodgson, Ned Judd, Wendy Williams

The Minutes of the August 7, 2013 Trustees meeting and the June 12, 2013 Finance Committee meeting were approved.

FINANCE:

The annual distribution check from the Davis Fund at Community Foundation of Western Mass has been received. Trustees agreed that the \$1649.96 continue to go toward the capital campaign.

Trustees agreed that the Bea Fitts bequest of \$194 be put toward a suitable memorial to Bea.

BUILDING:

Gutters on Center St. side of the chapel roof are installed, waiting for installation of snow guards.

Decided to accept proposal from Metras for replacing lights in the Sanctuary lanterns and spotlights. Wendy will contact Metras.

The contract with Richards for the new boiler system will come to \$40,414. A 50% deposit and the signed contract will be sent out on Sept. 9. Work will begin Sept. 23.

Carbon Monoxide detectors (2) need to be installed in the basement near the existing gas burners under the Sanctuary.

Bathroom ceiling – Ernie has begun work on the women's bathroom ceiling

Stained Glass Resources – 4 Trustees (Bill, Maria, Ned, Peg) will meet with Fred Shea to determine an estimate for the Tiffany window.

NEW BUSINESS:

The sign on Center St. side of the church will have to be moved away from the venting basement window and repositioned according to the plot plans approved by the city. It needs to be restored and plantings need to be installed around it. The church will seek an estimate on the cost of moving and restoring it.

NEXT MEETING: October 9, 2013 at 6:30 at the church office